



This newsletter is published under the responsibility of the Board of the International Federation for Information Processing - Intersteno - and sent to all e-mail addresses of persons participating in the work of the members of Intersteno known to the Board. Contributions to the newsletter can be sent using the form on the web site www.intersteno.org. Publication will take place at the discretion of the Board.

Registration to the Congress

It is now possible to register on line at www.intersteno.org. The registration is possible in 5 languages. The Italian version is also available on www.intersteno.it.

Hotels and tours

In the relevant page of the website you find the list of suggested hotels and tours. You can get full assistance for your accommodation in Beijing by the travel agency Beijing North Star Kwan Kin International Travel Service Ltd.

Address 12C7, 12C8, 12C13, T2 Xihuan Plaza, Xizhimenwai, Xicheng District, Beijing 100044, P.R.China

Tel: +86(10)58301059 nskenglish@gmail.com

You can also take advantage of on-line booking using the menu **Booking hotels and tours**.



Please note that inside the banner, on the right, you find 1 2 3.

By clicking on 1 you have a form for booking an hotel if you have already decided which one you like. Otherwise go to n. 3 and see the list of suggested hotels.

If you choose 2 you can see the list of tours and book any of them.

In the booking form you will find a box named "special remarks". Please insert one or both of the following messages according to your needs:

1. Intersteno tour n. (tour number according to the list shown in the accomodation page)
2. Intersteno Hotel (name of the hotel as shown in the accomodation page)

Payment of the Congress fees

Several bank accounts are available for bank transfer to China. They are mentioned in the sub-menu *Bank Accounts* of the Congress page.

Chinese attendants must contact the Chinese steering Committee and have a confirmation by them before doing transfers.

Multilanguage competitions

If you are a competitor to this competition [please also select your mother tongue \(in the list of foreign languages\) if you want a 3-min. dictation in your mother tongue for the Multilanguage classification list](#). In order to properly arrange this kind of competition, it is necessary to register before 31 March next.

Congress Programme

Please have a look to the updated version.

Read the interesting proposals for the Youth Day and the Last day Tour.

Time table for competitions will be released after 31st May, since it is linked to the quantity of competitors which may require several turns for some specialty.

IPRS meeting

On Sunday 16th at 10:00 a.m. a meeting of IPRS group is arranged and will be followed by a get together lunch. Who wishes to attend this meeting is kindly asked to indicate the name of the Parliament or reporting company in the field "*Company -School - Association*" in the first page of the registration form.

Exhibitors

An exhibiting space is available during the Congress. A registration form and relevant information is available at the sub-menu Exhibitors. For contacts on this subject please use exhibitors@intersteno.org

Conferences

Several proposals have already been addressed to the Scientific Committee which will evaluate them. Proposals must be entered before 15h March next and must be addressed to conferences@intersteno.org. The number of speeches which can be scheduled is 12. If more applications are received, the selection of which speeches will be delivered in Beijing will be made by the Intersteno Board. The decision of the Board is final.

Will you not be with us in Beijing?

We are sorry that you will not join us, but if for any reason you will not be in Beijing, you can be updated about any event, and get all documents as well as the final printed report (with CD) by registering on the website as non attendant and giving a contribution of only 30 euros.

This will contribute to the success of the Congress and will show the reality of the Intersteno people all around the world.

CONTACTS FOR THE CONGRESS

At the **contact** menu, you can find info about contacts for the Congress, as well as the connections between the suggested hotels to the Univeristy at the Contacts page of our website.

See you in Beijing!

PLEASE DO NOT REPLY TO THE ADDRESS NEWSINTERSTENO@INTERSTENO.ORG otherwise your message will be lost. Please use news@intersteno.org for any additional comments as well as names of persons and entities interested in receiving this message. If you do not want to receive this letter, please send an email stating only UNSUBSCRIBE in the object of the message.

www.intersteno.org

INTERSTENO

International Federation for Information Processing
Internationale Föderation für Informationsverarbeitung
Fédération internationale pour le traitement de l'information

